Handouts
The UWC has created numerous handouts that address common questions about writing, such as comma usage, citation methods, and the difference between active and passive voice. We encourage you to distribute them in class or provide a link to them on your Blackboard site. www.uwc.utexas.edu/handouts

Library
Our non-circulating library includes classic reference texts as well as up-to-date style guides, handbooks, and ESL resources. Faculty and students are welcome to peruse our collection.

Employment at the UWC
All of our consultants are graduate students or undergraduates at UT. Ongoing training is provided for all consultants. Please encourage interested students to visit our website.

For further information, or to let us know how you are using our resources, please contact the Program Coordinator:

Email: coordinator@uwc.utexas.edu
Phone: 512 232 2730
What is the UWC?
The Undergraduate Writing Center offers free, individualized, expert help with writing for any UT undergraduate with any writing project. Since our founding in 1993, we have become one of the largest writing centers in the country, averaging 10,000 consultations and employing 80 consultants annually.

What will my students experience at the UWC?
When students come to us, we pair them with a trained writing consultant for a 45-minute consultation about their writing.

Our methods are non-evaluative and non-directive. We do not make assessments about the grade a piece of writing ought to receive, nor do we proofread and correct every error. Rather, the assistance we provide is intended to foster independence.

The writer and consultant work together to define goals for the session, for example:

- deciding on a topic.
- clarifying and organizing ideas.
- researching, drafting, and revising.
- improving grammar, punctuation, and usage.
- citing sources properly.

Then the consultant helps the student develop strategies to improve his or her writing. Students make all final decisions about revisions.

Please check the web site for hours:
www.uwc.utexas.edu
Last consultations begin one hour before closing.

What to tell students about us

How can my students get a consultation?
Consultations are available by appointment or on a walk-in basis. Because of high demand, we recommend that students make an appointment by calling 512 471 6222.

How often can my students visit?
We can consult with a student up to three times for any assignment, and once per day per assignment.

What should my students bring to a consultation?
Please encourage your students to bring their assignment sheet and whatever work they’ve done so far on the assignment. They may bring a printed copy or an electronic version on a laptop or flash drive.

Can you accommodate students with disabilities?
Upon request, the Undergraduate Writing Center provides appropriate academic accommodations for qualified students with disabilities. We will make every effort to support your students’ development as writers.

Are your consultants trained to work with students whose first language isn’t English?
We provide ESL training for all of our consultants. About 27% of our consultations are with students for whom English is a second language.

Do you provide writing assistance for graduate students?
We provide assistance for graduate students who are enrolled in undergraduate classes. We encourage other graduate students to contact the Sanger Learning Center at 512 471 1217 or visit www.lifelearning.utexas.edu.

Will you come to my class?
Yes! Our Presentations Group visits hundreds of classes every year. They can provide a 10-minute introduction to our services or conduct longer presentations on a variety of topics. Current offerings are listed on our website.
www.uwc.utexas.edu/faculty/presentations

To schedule a presentation, please complete the online Presentation Request Form.
www.uwc.utexas.edu/presentation/request

Will you tell me when my student has visited the UWC?
Most students ask us to send a note to their instructors to describe the work done during the consultation. Others are concerned that their professor will disapprove if they have received assistance on their papers. If you wish to be notified about the work your students do with us, please encourage them to ask that we send a note. We can also send a note to your teaching assistant, at the student’s request.

Can I require my students to visit the UWC?
No. We respectfully ask you to encourage students to visit us but refrain from requiring visits. Given the size of UT’s student body and the demand for our services, we cannot guarantee that we can accommodate all students who are required to visit us. Consequently some of your students could be unfairly disadvantaged. We have also observed that students who were required to visit the UWC were not as motivated as those who come to us through their own initiative. The same is true of students who had been told they would receive extra credit.